

Upper Pine PAC Meeting Minutes
December 7,2020

Call to Order

Pam called the meeting to order at 7:04 pm.

Attendance: Pam, Madison, Danielle, Sarah, Melanie, Mrs. Braun, Tanya, and Louise all via Zoom.

Review Agenda and Minutes from Previous Meeting

No Additions to the agenda. Danielle motions to accept the Dec 7/20 meeting agenda. Sarah seconds. All in favour – motion passed.

No changes needed to the November meeting minutes. Sarah motions to adopt and accept the November meeting minutes. Danielle seconds. All in favour – motion passed.

Review of Action Items from November Meeting

Action items are updated. Please see attached.

Of note – there is still concerns with Mrs. Gilmour's food allergies. The PAC has been made aware that several times students are being told they cannot bring bananas to school. Bananas are a readily accessible fruit and since Mrs. Gilmour is not in the classrooms during any eating times, can students be told that bananas are ok? Mrs. Braun will follow up.

Reports

Principals Report

See attached report from Mrs. Braun.

Christmas PowerPoint is being filmed this week – hopefully to go out to parents via website and email next Wednesday (Dec 16th)

Outside Supervision – Mrs. Braun confirms there is a minimum of 4 supervisors outside – sometimes up to 6.

Inside Days – Only has been 1 total inside day this year. May have been some inside times during morning or recess depending on weather. Mrs. Braun and Mrs. Hynes watch weather closely.

Rink – flooding is weather dependent. Upper Pine is on the schedule for maintenance to come and pull the float from bottom of dugout as it is currently pulling silt from bottom and will clog the system. This will not happen till Spring. Makes flooding more difficult. Pam has someone interested in flooding the rink on their own time, but she will check with Bradley and Wes before she gives the go ahead.

Treasurer Report

General account balance is: 16,150.05 as of December 7,2020. There are no outstanding cheques or deposits.

Gaming account balance is 6,054.87. No outstanding cheques or deposits.

Please see attached treasurer report.

Pam and Danielle did up a 2020/2021 budget. See attached.

Money has been allotted in the gaming account to finish the skate shack. Quote was \$1545.60 for rubber matting (excluding labour to install - Bradley McGinnis to hopefully install). Pam motions to order rubber matting for the skate shack building and walkways to the rink. Madison seconds. All in favour – motion passed. Mrs. Braun will have BFHD order matting. Pam will talk to Bradley about mats when she talks to him about flooding the rink.

**Madison and Danielle cannot both sign a cheque from the gaming account because they are related – for future reference.

Fundraising Report

Dieleman's

Should be receiving a cheque from Dieleman's from fundraising sales (42%). Pam will follow up.

Ice Melt

Madison ordered 2 pallets. 1 pallet will come to the school and 1 pallet will go directly to customer. Nutrien is expecting their next shipment of ice melt the first or second week of December.

Prices have been increasing. If it goes up anymore, may need to up the price of fundraiser. PAC pays 13.65/bucket plus tax.

DPAC/SUPAC

Madison attended the DPAC/SUPAC meeting in November. See notes below:

“School reports: Charlie Lake, Finch, Anne Roberts Young and Ma Murray all continuing with PAC hot lunches once a month in addition to their hot lunch weekly programs.

Fostering school spirit is something we are all longing for some schools shared they are doing virtual challenges sometimes themed around a holiday for example a pumpkin carving contest or a cookie decorating contest. As well it is important to push academics and some schools have started various virtual clubs/ challenges such as reading challenge or math clubs.

Building school community/ anti bullying campaign: Ecole central has started a once a month school shirt day where they focus the day on anti-bullying, kindness project - kids contribute and someone is chosen to be showcased each month either in each class or school wide

Anne Roberts Young: has tried to think of a treat day type of fundraiser similar to U.P float days it is affordable. Safeway offered to do donut days at a very discounted rate for the school

Each PAC has been asked to consider what contributions they make that are non-fundraising related. It is wonderful to fundraise and contribute but how can we enrich the school experience without it being money based. Please discuss.

* REQUEST FROM SCHOOL BOARD TRUSTEES* please email updated executive list to Helen Gilbert for each school PAC

SUPAC

Lots of schools have seen a drop in numeracy and literacy.

COVID-19 Update: shared environments outside of schools are where most changes are being made. These changes have not seemed to affect students or classroom dynamic. It is believed that there is more control keeping the kids in school so at this time extending Christmas break is not foreseen however things change rapidly as we know. SD60 is in 100% compliance with public health authorities and has been one of the leading districts in BC.

As of Friday, a full product list will be shared on the the SD60 website for cleaning supplies, masks, sanitation. All have been approved by work safe BC. Also, would like to add they have taken into consideration the harsh effects on skin and have looked for more sensitive cleaners that are still approved.

As of last week, face shields and plastics masks are not approved by work safe BC

Lastly Mr. Petrucci wanted to add that we are in a pandemic but now with more intense measures and restrictions these will likely not lessen during the remainder of this school year. “

Volunteer/Communication

Thank you, Danielle for updating Facebook page. No volunteers needed this month.

Hot Lunch

No hot lunch this month.

Sign Coordinator

Mrs. Braun will check with Mrs. Hynes about any news that can be displayed on school sign. Stephanie can call the office to get ideas.

Old Business

Fundraising Coordinator Position

Melanie Lass has agreed to become our fundraising coordinator. We look forward to hearing your ideas in the New Year, Melanie.

Gazebo

Pam continues to follow up with Masterpiece Framing – he has all materials, will get to the sign after Christmas.

Cookies

Gingerbread cookies were enjoyed by all students. Thank you, PAC and Baked.

New Business

Coffee Connect

Pam would like to try coffee connect again but not again till after the New Year.

Ownership of Items purchased by PAC for the School

Should PAC have a written policy/agreement with school that states once items purchased by PAC that they are property of Upper Pine School? Thoughts? For follow up in January.

Surveys

Mrs. Braun had implemented a rule a few years ago that before students can complete any online surveys, parents must be notified, and they must give written consent for student to participate. Mrs. Braun says there are no surveys coming that she is aware of.

Soft Audit

For proper record keeping, the PAC would like Mrs. Hynes to complete a soft audit of books before the end of year. Pam and Danielle will bring her the bank statements, books, budget, and cheque book for her to go over and make sure everything balances.

Conclusion

Next meeting will be January 11, 2021 at 7PM via Zoom.

Pam adjourns the meeting at 8:33 PM.

