

Upper Pine PAC Meeting Minutes  
April 28, 2021 – Library & Zoom

Attendance

Pam, Madison, Danielle, Melanie, Hannah, Sarah, & Mrs. Braun in person. Tanya via Zoom.

Call to Order

Pam called the meeting to order at 3:02 PM

Review Agenda & Minutes from Previous Meeting

No additions to the agenda

Pam motions to approve the proposed May (April 28) meeting agenda. Sarah seconds. All in favour – motion passed.

Sarah motions to accept the April (March 31st) meeting minutes as sent out. Danielle seconds. All in favour – motion passed.

Reports

Principals Report

Mrs. Braun emailed newsletter to parents on April 28<sup>th</sup>. A hardcopy was also sent home. The email also included criteria information for the speech contest.

Speech Contest is May 19 – 21. Upper Pine students to present to their cohorts. Grade 2&3 are considering joining as well.

Welcome to Kindergarten invitations are being sent out. Mrs. Braun would like a PAC representative to be present May 21<sup>st</sup>.

Track & Field – will participate in stations as co-horts. Teachers are trying to figure out if they can have a cheering section with other co-horts and how to do this safely.

Mrs. Smith has started her Cross-Country Running club. Weather will not interrupt practices after school – they will be moved to the gym. Siblings are not allowed to stay after school to watch.

Mrs. Gilmour is starting a Facebook group for an online auction fundraiser for unused items from the library. Should be active by the weekend. Link is in the newsletter.

Skate Shack – was vandalized sometime Friday evening/Saturday morning (April 23). Could not get past the steel door. Peace Glass has already been out to measure for a new window (or more secure alternative). Mrs. Braun is looking at setting up a trail cam for security.

Outdoor classroom – Peace Glass also measured what they needed to replace one of the plexiglass panels.

Outdoor picnic tables – Mrs. Braun has purchased 2 concrete picnic tables from a source close to school district. Would the PAC be interested in purchasing 1 or 2 more? Mrs. Braun would like to create a space for the grade 8's that is also under supervision. Purchase price is \$1400 including taxes, freight, and set up. The grade 3's spent time cleaning up their area of the school and have an outdoor area set up with picnic tables already. Pam motions to buy 2 picnic tables from the gaming account with the option of the general account to purchase 1 back if needed for budget. Madison seconds. All in favour – motion passed. Pam will let Mrs. Braun know that she may purchase.

Exposure Notice – Northern Health was happy with the Covid protocol being followed. Adults can ask for staff/students to put on mask if they need to work closely alongside.

Grade 8's are now cohorted with the K/1 cohort. This was not communicated properly from teachers to parents. If there any parents/students who feel uncomfortable with this, please speak with Mrs. Braun directly.

Kitchen – Last hot lunch day there was issues with cutting boards not being cleaned properly previously. Oven mitts have holes in them. Other day to day items also need replacing (dish soap). Mrs. Braun will purchase new kitchen items. She will also mention to Ms. Rutz to spend some time with the grade 8's organizing. Parents are welcome to come to the kitchen at the end of the year to make sure kitchen is clean and organized for September. Ovens are still not getting to temperature.

EA Support – still up in the air for what September will look like and the support Upper Pine will have. Apple school is moving to a 0.2 position.

#### Treasurer Report

General Account balance is \$3,717.47.

Gaming Account balance is \$18,576.45.

Danielle motions to approve the treasurer report as given. Madison seconds. All in favour – motion passed.

No new information on the PST refund.

Pam and Danielle will work on the gaming grant together.

#### Fundraiser Report

All flower baskets are sold. Baskets need to be picked up May 20<sup>th</sup> at 10 AM. Bring a cheque for Norbert that day. A few parents will go out to pick up baskets that day.

Ice Melt – Mrs. Braun will get some students to take the remaining ice melt buckets to the c-can from the entrance. All ice melt will then be in the c-can for storage.

Fertilizer – Tony from Nutrien asked if we wanted to do the fertilizer fundraiser. Pam will contact Tony for price and if it is a go will send flyers out next week. Pick up same day as flowers.

Gazebo Sign – Melanie from Golden Base sponsored the sign from Masterpiece Framing. Need to figure out how to mount sign and the gazebo needs painting.

#### DPAC/SUPAC

Madison sent notes from meeting. See below.

Next meeting is May 25<sup>th</sup> – Hannah will try to attend.

#### Volunteer Report

Danielle will update the Facebook page next year to only 1 group instead of a group within a group – less confusing.

#### Hot Lunch Report

Madison is working to streamline orders with class lists and how to purchase. Please make a note if there are issues with orders/purchases on the day of hot lunch/treat days so they can be addressed. At least 1 PAC executive should be present on these days in case issues arise.

Donut Day – Vanilla donuts came from Safeway. Chocolate came from Tim Hortons as Safeway does not make an all-chocolate donut anymore. Madison said that even though there was a size and price difference in the donuts, Tim Hortons was far easier to work with and we should use them exclusively for next time. Tanya has information from a Tim Horton's employee regarding fundraisers – she will send to Madison.

Hot Lunch – May 26<sup>th</sup> – Poutine day. Madison will coordinate with Stephanie.

Fun Day – June 22<sup>nd</sup>. PAC will provide a free lunch to all students that day. Taco in a bag.

#### Old Business

##### Review of Action Items

Ran out of time to go over.

Constitution and Bylaws cannot be changed without 30 days' notice. Notice will go out next week to address at the general meeting June 9<sup>th</sup>.

#### New Business

##### BCCPAC Resolutions

Went over resolutions. Pam will vote at the May 1<sup>st</sup> AGM.

#### Parent Conference

Pam will send flyer to Danielle to post of the Facebook page. PAC is sponsoring 10 parents to attend. They need to respond by May 3<sup>rd</sup> to register.

#### AGM

To be held June 9/21 at 3 PM in library. No Zoom for voting purposes. Pam will send out notice of positions available and intent to hold the meeting next week to give 30 days' notice.

#### Administrative Professional Day

Pam will purchase gift card from Dunvegan for Darcy. Mrs. Braun will split cost.

#### Teacher Appreciation Lunch

May 5<sup>th</sup> – lunch from Chopped Leaf. Pam will pick up and deliver to school.

#### Field Trips

Mrs. Johnson and Mr. Driedger are looking into options for year end field trips.

#### Conclusion

Meeting concluded at 4:24 PM.

Next Meeting is June 9<sup>th</sup> at 3 PM – Library, no zoom.

## DPAC/SUPAC Report – Submitted by Madison Hiebert

### DPAC

The majority of this meeting was to cover reviewing of bylaws and constitution and to make any changes as a group. Once changes have been made and updated, I will pass along to our school pack.

There was also discussion around the BCCPAC AGM, and which schools are sending a rep and if proxy's have been completed. I did let them know that Pam would be attending on behalf of Upper Pine. Reminder that the parent workshops at the end of the May are still open for registration with the speaking list available on the website. This would be of benefit and PACs should encourage to have a couple members or parents sign up.

Unfortunately time was cut short and there was no time to discuss or review the other things on the report which were changes at schools for next year, school reports and update on treasurer report.

\* Reminder that DPAC is interested to know how much money PAC's earn and spent in a year and what the money gets spent on (ex: playgrounds, class needs etc.)

### SUPAC

Please see Mr. Petrucci's super intendant report

\* This is primarily what all SUPAC meetings review and just if there is questions that arise from certain slides.

There was a small amount of time for additional talk and school questions, but the meeting was cut short as Mr. Petrucci was a little under the weather. There as multiple Trustees in attendance. Discussion regarding school changes for next year was briefly discussed as numerous schools in our district are facing big changes.

The meetings were via zoom. Next Meeting May 25th